

CONSULTANCY DONE DIFFERENTLY — CHAINING WORKFLOWS · TOOL 6 OF 7 · ALL PROGRAMS

Chaining Workflows — Session Guide

Step-by-step AI production systems · Version 2 — Privacy-Safe

The Concept

Three Steps. One Session. Better Output.

How chaining produces documents a single prompt never could

Standard AI users write one long prompt and get one mediocre output. Chaining breaks that habit. You load your business context in Step 1, get a structured outline or brainstorm, choose the best direction, draft in Step 2, then quality-check and polish in Step 3 — all in the same AI conversation. The AI builds expertise through the conversation rather than starting fresh each time.

The Golden Rule: Run Steps 2 and 3 in the same AI session as Step 1. Never start a new conversation between steps — the AI builds on what it already knows from your earlier steps.

Privacy-First

Cloud vs Local — Why It Matters

Three-level system keeps sensitive data on your device

■ GREEN	Cloud AI (any)	Public-facing content, generic frameworks, capability claims. Safe for Claude, ChatGPT, Gemini.
■ AMBER ■■	Cloud — save locally	Commercially sensitive strategy: tender approach, grant intent, proposal values. Run in cloud but save output to your device only.
■ RED ■	Qwen — local only	Named individuals (prospects, clients), actual financial figures, competitive weakness analysis. Never transits cloud AI.

What You Get

This Tool Produces

12 Cloud · 4 Qwen · 3 Deep Research Readers

Tenders (A1–A3)	3 workflows: Response Draft, Executive Summary, Capability Pitch
Grants (B1–B2)	2 workflows: Application Draft, Eligibility Statement · +B3 in Qwen: Budget Narrative
Documents (C1–C3)	3 workflows: Capability Statement, WHS Policy, Project Case Study
Content (D1–D3)	3 workflows: LinkedIn Post Sequence, GBP Batch, Company Story
Business Dev (E3)	1 cloud workflow: Proposal Cover Letter · +E1, E2 in Qwen: First Contact, Discovery Call
Qwen Add-On	A1-QWEN: Tender Weakness Analysis — run after cloud A1, paste outline as input

Context

The Four Context Inputs

Paste once — all 15 workflows use them

The context zone sits above the workflow grid. Paste your outputs from earlier tools here once at the start of a session. The tool assembles a [CONTEXT BLOCK] injected into Step 1 of every workflow you run. None of the context you paste here crosses the local/cloud line — these are approximations and direction-setting text, not precise financial data.

Business DNA Block From DNA Builder Tool 1 · Required

Sector, services, revenue band, plant summary, team, prequalification portals, 3-year goals. This single block drives all workflows — even without the others. Copy from the DNA Builder's "Next Steps" output tab.

Customer Persona From Prompt Assembler Tool 2 · Recommended

Your ideal client profile: procurement role, pain points, what they search for, what makes them choose a subcontractor. Calibrates the AI's language to speak directly to your target client type.

Value Proposition From Prompt Assembler Tool 2 · Recommended

Your key differentiators and the specific claims you make to each client type (Tier 1 / Government / Mining). Ensures your competitive positioning appears naturally in every output rather than needing to be re-stated.

Brand Identity From Blueprint Builder Tool 5 · Optional

Tone words, brand essence, one-liner, visual direction. Most important for content workflows (D1 LinkedIn, D2 GBP, D3 Company Story). Less critical for technical documents like WHS or tender responses.

■ **Auto-load tip:**

If you used the Blueprint Builder or PVP Builder earlier in this browser session, click "Load context from previous tools" in the context zone — the DNA block will pre-fill automatically. You still need to paste the Persona, VP, and Brand Identity fields manually since those are AI-generated outputs from your sessions.

The Pattern

How a Three-Step Chain Works

Brainstorm → Select One → Draft → Polish

Step 1: Context + Task

The longest prompt. Your full business context is loaded. The AI produces: an outline, brainstorm, options list, or framework. This is where the AI builds its understanding of your specific business.

Select One (between steps)

The human decision. Read the Step 1 output. Choose ONE direction, idea, or option to take forward. Type your choice as a short message in the chat before pasting Step 2.

Step 2: Draft

A short instruction (5–10 lines). No context re-injection needed — the AI already has it. Produces the full document draft based on the chosen direction from Step 1.

Step 3: QA or Polish

A short review instruction. Checks for weaknesses, gaps, jargon, and missing evidence. Produces the final version ready to paste into a Word document.

All Workflows

Overview — 15 Cloud + 4 Qwen

Green = cloud safe · Amber = cloud, save locally · Red = Qwen only

Cat	ID	Workflow Name	Steps	Privacy Level	Available	Qwen?
Tender	A1	Tender Response Draft	Outline / Draft / QA	Cloud+save	Cloud	Y
Tender	A2	Tender Executive Summary	Brainstorm / Draft / Polish	Cloud-safe	Cloud	-
Tender	A3	Tender Capability Pitch	Outline / Draft / Tailor	Cloud-safe	Cloud	-
Grant	B1	Grant Application Draft	Outline / Draft / QA	Cloud+save	Cloud	-
Grant	B2	Grant Eligibility Statement	Brainstorm / Map / Draft	Cloud-safe	Cloud	-
Doc	C1	Capability Statement	Brainstorm / Outline / Draft	Cloud-safe	Cloud	-
Doc	C2	WHS Policy Framework	Brainstorm / Draft / QA	Cloud-safe	Cloud	-
Doc	C3	Project Case Study	Structure / Draft / Polish	Cloud-safe	Cloud	-
Content	D1	LinkedIn Post Sequence	Brainstorm / Write / Optimise	Cloud-safe	Cloud	-
Content	D2	GBP Post Batch	Plan / Write / Optimise	Cloud-safe	Cloud	-
Content	D3	LinkedIn Company Story	Brainstorm / Draft / Polish	Cloud-safe	Cloud	-
Biz Dev	E3	Proposal Cover Letter ■■	Brainstorm / Draft / Polish	Cloud+save	Cloud	-
Grant ■	B3	Grant Budget Narrative	Research / Draft / QA	Qwen only	Qwen	Y
Biz Dev ■	E1	First Contact Message	Research / Draft / Follow-Up	Qwen only	Qwen	Y
Biz Dev ■	E2	Discovery Call Prep	Brief / Draft / Refine	Qwen only	Qwen	Y
Add-On ■	A1Q	A1 Weakness Analysis	Weakness Analysis only	Qwen only	Qwen	Y

6-Day participants: The three ■ Qwen workflows and the A1-QWEN add-on will show as locked cards in the tool. They unlock automatically when you have Qwen running on your laptop. Use the Qwen Setup Guide PDF (linked in the tool header) to complete setup in about 20 minutes.

Readers

The Deep Research Readers

Turn 20 pages of research into a scored shortlist in minutes

The Deep Research prompts in the Prompt Assembler (Buttons 8–9) generate 15–25 pages of intelligence about NQ tenders, grants, and WHS standards. Reader prompts process this output into a structured report with scoring, shortlisting, gap analysis, and a 7-day action plan. Run readers regularly — weekly for tenders during peak programme delivery months.

■ Tender Results Reader

Input: Full Deep Research tenders session output (paste into Zone 2 of the reader card). Output: Tender Intelligence Report — fit scoring table (1–10 per tender), scored shortlist of top 5 with reasoning, documentation gaps per opportunity, 7-day action plan. Save: Commercially sensitive — keep on your device only.

■ Grant Results Reader

Input: Full Deep Research grants session output. Output: Grant Intelligence Report — eligibility verdict per program (Eligible / Likely / Check / Not Eligible), scored shortlist of top 5 with application links, documentation gaps, 7-day action plan. Save: Internally sensitive — your grant strategy is commercial-in-confidence.

■ WHS Results Reader

Input: Full Deep Research WHS standards session output. Output: WHS Standards Intelligence Report — applicable standards, 5 critical compliance gaps, HRCW requirements for your scope, complete WHS document suite outline, 30-day priority build order. Save: Gap analysis reveals compliance vulnerabilities — do not share externally.

Sample Output

What the Tender Results Reader Produces

Northrock Civil — illustrative example

■ Sample output — save to your device, do not share externally

Tender Intelligence Report – Northrock Civil Pty Ltd

Executive Summary

Found 11 active NQ infrastructure tenders (May-Jul 2026). Total estimated value: \$43.8M. Strong landscape for drainage and road base scope. Recommend pursuing 3 opportunities.

Scored Shortlist – Top 5 Opportunities

- Bruce Highway Drainage Upgrade Package 4B – TMR
Value: \$650K | Closing: 15 Jun 2026 | Fit Score: 9/10
Exact scope match. NQ location. Already on TMR preferred portal.
Docs required: QBCC Medium licence, WHS plan, 3 project refs, insurance
Apply: qtenders.com.au Ref: TM-2026-0814
- TCC Road Base Maintenance Panel 2026-2029 – Townsville City Council
Value: \$280K (est. annual) | Closing: 28 Jun 2026 | Fit Score: 8/10
Panel arrangement – repeat revenue. Size and scope well-matched.

7-Day Action Plan

- Register on QTenders for Ref TM-2026-0814 (Day 1)
- Confirm QBCC Medium licence current and portal-uploaded (Day 2)
- Request updated insurance certificate from broker (Day 3)

Privacy Hygiene

Using Your Outputs — What to Save, What Not to Share

Data handling for cloud and Qwen workflow outputs

Version 2 introduces a three-level privacy system. The table below tells you what to do with each type of output after your AI session.

■ GREEN outputs · Cloud safe Examples: LinkedIn posts, GBP posts, capability statement, WHS policy framework, company story, project case studies.	What to do: Save as Word doc. Safe to share with clients, procurement managers, and team members. Publish directly to LinkedIn or GBP.
■ AMBER outputs · Cloud — save locally Examples: Tender response draft, grant application draft, proposal cover letter, all Reader outputs (shortlists + gap analyses).	What to do: Save to your own laptop or business drive immediately. These are internal documents. Reader outputs (scored shortlists, weakness analyses) should never be shared with clients or competitors.
■ RED outputs · Qwen — stays on device Examples: Grant budget narrative, first contact message, discovery call guide, tender weakness analysis (A1-QWEN).	What to do: These documents live only in LM Studio on your device. Copy to a Word doc and save to your business drive. Never upload to cloud storage. These contain financial figures, prospect names, and strategic intelligence.

Frequency

Recommended Running Cadence

Deep Research Tenders + Reader Weekly (during active project periods) Check for new NQ tenders before each procurement cycle. Run on Monday morning to plan the week's bid decisions.
Deep Research Grants + Reader Monthly or when funding rounds open Queensland government grant programs typically open quarterly. Set a calendar reminder for the first week of each quarter.
A1 Tender Response + A1-QWEN Per tender opportunity Run fresh for each tender. Reuse the outline structure but always inject the specific tender details.
D1 LinkedIn Post Sequence Monthly (plan 30 days of content) One session per month produces 5 complete posts with a publishing schedule. Stack two months at once for light months.
D2 GBP Post Batch Every 12 weeks The 52-week posting schedule from D2 Step 3 covers a full year. Run once, schedule the posts in GBP dashboard.

Questions? Contact your CDD consultant.

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■ Bring to every session: This guide · Progress Tracker · Qwen Setup Guide · Your Business DNA block · Your context outputs from previous tools