

Personal Career Development Roadmap

Your 5-stage pathway from trade to leadership — with AI prompts at every step · Consultancy Done Differently

Your 5-stage pathway from where you are now to where you want to be — with a practical AI prompt at every stage. Download, print, and use it as your personal advancement guide.

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STAGE 1 — KNOW YOUR VALUE

Identify your skills, experience, and what makes you different from everyone else in your role.

- Map your top 5 transferable skills
- List your 3 biggest work achievements
- Identify what your employer values most in you

AI PROMPT TO START THIS STAGE:

"Act as a career coach. I am a [role] with [X] years of experience in [industry]. Help me identify my top 5 transferable skills and write a 3-sentence personal value statement I can use in job applications and LinkedIn."

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STAGE 2 — BUILD YOUR PROFILE

Upgrade your LinkedIn to All Star status and write a resume that positions you for the job you want — not just the one you have.

- Complete all 7 LinkedIn All Star elements
- Write a resume summary targeting your next role
- Add 5+ skills with endorsements on LinkedIn

AI PROMPT TO START THIS STAGE:

"Write a LinkedIn About section for [name], a [role] in [industry] based in NQ. Include: what I do, who I help, a key achievement, and a call to action. 200 words, first person, professional but approachable."

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STAGE 3 — DEVELOP YOUR SKILLS

Identify the gaps between where you are now and where you want to be. Plan structured upskilling.

- Compare your current skills to your target role
- Identify 2-3 qualifications or courses to pursue
- Set a 90-day skill development plan with milestones

AI PROMPT TO START THIS STAGE:

"I am a [current role] wanting to move into [target role]. List the top 5 skill gaps I likely have, suggest one practical action for each, and recommend one qualification or course for NQ-based professionals."

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STAGE 4 — LEAD OR LAUNCH

Step into a leadership role using the CDD Leadership Accelerator — or develop a business idea within or outside your employer.

→ Complete the CDD Leadership Accelerator (NQ Edition)

→ Identify one business idea you could develop

→ Book a CDD discovery call to map your next step

AI PROMPT TO START THIS STAGE:

"I am a [role] considering starting a [type of business] in North Queensland. Help me write a one-paragraph business concept summary describing what the business does, who it serves, and why it would succeed."

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STAGE 5 — GROW WITH CDD

CDD's Accelerator programs, Summit events, and advisory services support your transition to senior leadership or business ownership.

→ Enrol in the CDD 10-Week Business Strategy Accelerator

→ Attend the \$40B Opportunity Summit

→ Join the CDD advisory network for ongoing support

AI PROMPT TO START THIS STAGE:

"I have attended the CDD \$40B Opportunity Summit and run a [business type] with [X] staff. Write a 3-month action plan with 3 priorities per month to move my business toward Tier 1 supply chain readiness."

READY TO START YOUR NEXT LEVEL? Take the free CDD Career Readiness Check at expertaiprompts.info/cdd/quiz/